

The regular meeting of the Municipal Authority of the Borough of Minersville was held at 7:00 P.M. on January 21, 2019 in the Council Chambers on North Delaware Ave and East Carbon St.

Mr. Michael Andruchek presided and opened the meeting with the Flag Ceremony.

Attendance:

The following Authority members attended: Mr. Michael Andruchek, Chairman Mr. James Kimmel, Vice-Chairman; Mr. Edward Butler, Treasurer; Mr. Kevin Wigoda; and Mr. Allen Reber. Also, in attendance were: Solicitor Albert Evans; Melanie Spittler, Manager; Jenn Hossler, Secretary; Mr. Don Cuff, Entech Engineering Inc.; Donald Troutman, Authority Laborer; and Mr. Steven Darosh, Councilman.

Five Authority members were present, which constituted a quorum.

Reorganization:

Mr. Allen Reber made a motion to nominate all positions to remain the same. Mr. Kevin Wigoda seconded the motion. The motion passed as presented.

Mr. Allen Reber made a motion to appoint all positions to remain the same. Mr. Kevin Wigoda seconded the motion. The motion passed as presented.

Chairman – Michael Andruchek

Vice-Chairman – James Kimmel

Treasurer – Edward Butler

Secretary – Jennifer Hossler

Solicitor – Albert Evans of Fanelli, Evans & Patel, P.C.

Engineering Firm – Entech Engineering Inc.

Accounting Firm – Jones & Co

Financial Institution – First Bank of Minersville

An executive session for personnel was held 7:03-8:04pm

Minutes:

Mr. James Kimmel made a motion to accept the December's meeting minutes. Mr. Edward Butler seconded the motion. The motion passed as presented.

Guests

Nothing to report

Engineers Report:

Nothing to report

Solicitors Report:

Solicitor Evans drafted an agreement between the Municipal Authority and QSP Development, LLC allowing a variance from its Rules & Regulations to install one meter to service all the residential customers in Miners Lofts. QSP Development, LLC is required to pay the minimum fee for each residential unit regardless of whether it is occupied. If the water usage exceeds the minimum as calculated for the aggregate of all the residential units QSP Development, LLC shall pay all charges assessed by the Minersville Water Authority pursuant to its Rules & Regulations in a timely matter. If the federal regulations change or permit QSP Development, LLC or any successor landlord to require tenants to pay the utilities. then separate meters shall be installed in each residential unit and any commercial unit will have individually metered.

Mr. James Kimmel made a motion to accept the agreement as stated in the Solicitor's report between The Authority and QSP Development, LLC. Mr. Wigoda seconded the motion. A roll call was taken, Mr. Michael

Andruchek-yes, Mr. James Kimmel-yes, Mr. Edward Butler-abstain, Mr. Kevin Wigoda-yes and Mr. Allen Reber-yes. With all in favor, the motion was passed as presented.

Managers' Report:

Mrs. Spittler reported The Authority received \$2,012.55 from S&J Coal Co.

Filtration Plant Report:

Nothing to report

Treasurers Report:

Mr. Edward Butler made a motion to accept the Treasurer Reports from October, November and December. Mr. Kevin Wigoda seconded the motion. The motion passed as presented.

Presentation of Bills:

With no questions, Mr. Kevin Wigoda made a motion to approve the Januarys bills properly presented and signed. Mr. Allen Reber seconded the motion. The motion passed as presented.

Correspondence:

The Authority received a letter from Entech Engineering, Inc. stating they made a donation to the Minersville Food Drive on behalf of the Municipal Authority.

Unfinished Business:

Nothing to report

New Business:

Mr. James Kimmel made a motion that disciplinary action should be given to Mr. John Graeff Jr., Authority Laborer. He is to be suspended without pay for three weeks. He will also be given a written copy of this decision, which will include corrective actions. Mr Kevin Wigoda seconded the motion. A roll call vote was taken, Mr. Michael Andruchek-yes, Mr. James Kimmel-yes, Mr. Edward Butler-yes, Mr. Kevin Wigoda-yes and Mr. Allen Reber-yes. With all in favor, the motion was passed as presented.

Mr. Allen Reber stated the parking lot at E. Carbon St. & N. Delaware Ave. is for sale. Solicitor Evans is going to research the property for liens and if the Authority is able to lease spaces.

Krammes Timbering expressed interest of extending the timbering contract with the Authority. The board decided to wait until the current \$75,000 contract is finished before moving forward.

With no further business to discuss, Mr. James Kimmel made a motion to adjourn. Mr. Allen Reber seconded the motion. The motion was passed as presented.

Respectfully Submitted,

Jenn Hossler