

The regular meeting of the Municipal Authority of the Borough of Minersville was held at 7 P.M. on January 18, 2021.

Mr. Michael Andruchek presided.

Attendance:

The following Authority members attended: Mr. Michael Andruchek, Chairman; Mr. James Kimmel, Vice-Chairman; Mr. Edward Butler, Treasurer; Mr. Kevin Wigoda and Mr. Allen Reber. Also, in attendance were Melanie Spittler, Manager; Jenn Hossler, Secretary; Attorney Albert Evans, Solicitor; Don Cuff, Entech Engineering and Steve Darosh, Minersville Borough Council.

Five Authority members were present, which constituted a quorum.

The executive session for personnel was held 6:30-6:50pm.

Reorganization:

Mr. Allen Reber made a motion to nominate and appoint all positions to remain the same. Mr. Edward Butler seconded the motion. A roll call vote was taken; Mr. Andruchek-yes, Mr. Kimmel-yes, Mr. Butler-yes, Mr. Wigoda-yes, and Mr. Reber-yes. With all in favor the motion passed as presented.

Chairman: Michael Andruchek

Vice-Chairman: James Kimmel

Treasurer: Edward Butler

Secretary: Jennifer Hossler

Solicitor: Attorney Albert Evans

Engineering Firm: Entech Engineering Inc.

Accounting Firm: Jones & Co.

Financial Institution: First Bank of Minersville

Minutes:

Mr. Edward Butler made a motion to accept the November's meeting minutes. Mr. Kevin Wigoda seconded the motion. The motion was passed as presented.

Mr. Edward Butler made a motion to accept the December's meeting minutes. Mr. James Kimmel seconded the motion. The motion was passed as presented.

Guests

Nothing to report

Engineers Report:

Mr. Edward Butler made a motion to approve Requisition #14 of the 2019 project funds in the amount of \$4,226.01. Mr. James Kimmel seconded the motion. A roll call vote was taken and with all in favor, the motion passed as presented.

Mr. Cuff also reported the process of finalizing the design on various projects to bid in the next 2-3 months. Mountain Road will be first and be out to bid in the next 30 days.

Solicitors Report:

Mr. Edward Butler made a motion to increase the wheelage rate for S&J Coal Co. to \$1.25 per ton. Mr. James Kimmel seconded the motion. A roll call vote was taken; Mr. Andruchek-yes, Mr. Kimmel-yes, Mr. Butler-yes, Mr. Wigoda-yes and Mr. Reber-abstain. With majority in favor the motion passed as presented.

Solicitor Evans will send a notify S&J Coal Co. of the change by letter.

Managers' Report:

Mrs. Spittler reported the Authority received \$175.84 from S&J Coal Co. for 30 wheelage loads totaling 749.05 tons.

Mrs. Spittler answered Mr. Butler's question about the account at Mid Penn Bank, it is a reserve account that is only use one or two time per year. They never take money out.

Filtration Plant Report:

Nothing to report.

Treasurers Report:

Mr. Edward Butler made a motion to accept the December's Treasurer's Report. Mr. Kevin Wigoda seconded the motion. A roll call vote was taken and with all in favor, the motion passed as presented.

Presentation of Bills:

With no questions, Mr. Allen Reber made a motion to approve the January bills properly presented and signed. Mr. James Kimmel seconded the motion. A roll call vote was taken and with all in favor, the motion passed as presented.

Correspondence:

Nothing to report.

Unfinished Business:

Mr. James Kimmel made a motion to approve the 2021 Budget as presented. Mr. Kevin Wigoda second the motion. A roll call vote was taken and with all in favor, the motion passed as presented.

New Business:

Mrs. Spittler reported since the postal service has been delayed recently, credits on penalties have been given to those who are receiving their bills after the due date.

She also reported that since a Borough employee tested positive for COVID-19 they will continue to dispatch from home and take precautions.

Mr. Butler asked how many people are on the shut-off list and currently on payment plans.

Mr. Reber asked Solicitor Evans if the Authority will need to write another extension for Krammes. Solicitor Evans will investigate the current contract and report back.

Mr. Butler asked if there are grants that the Authority applied for that are pending. Mrs. Spittler stated they are waiting for Cass Twp to respond to the emergency plan so they can reapply. Mr. Butler suggested Mrs. Spittler should send a follow up letter be sent. Mr. Cuff stated current grants are not giving deadlines.

With no further business to discuss, Mr. Kevin Wigoda made a motion to adjourn. Mr. Allen Reber seconded the motion. The motion was passed as presented.

Respectfully Submitted,

Jenn Hossler

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