

The regular meeting of the Municipal Authority of the Borough of Minersville was held at 7 P.M. on October 19, 2020.

Mr. Michael Andruchek presided.

**Attendance:**

The following Authority members attended: Mr. Michael Andruchek, Chairman; Mr. James Kimmel, Vice-Chairman; Mr. Edward Butler, Treasurer; Mr. Kevin Wigoda and Mr. Allen Reber. Also, in attendance were Melanie Spittler, Manager; Jenn Hossler, Secretary; Attorney Albert Evans, Solicitor; Don Cuff, Entech Engineering; Mr. Stephen Darosh, Minersville Borough Council and Donald Troutman, Authority Laborer.

Five Authority members were present, which constituted a quorum.

**Minutes:**

Mr. Edward Butler made a motion to accept the September's meeting minutes. Mr. Kevin Wigoda seconded the motion. The motion was passed as presented.

**Guests**

Nothing to report

**Managers' Report:**

Mrs. Spittler reported the Authority received \$7,270.18 from S&J Coal Co. for 35 loads totaling 856.24 tons for the time frame of 7/28/20-9/11/20.

Mr. Edward Butler made a motion to approve a work order from Entech Engineering in the amount of \$6,300.00 for the annual dam inspection. Mr. Allen Reber seconded the motion. The motion passed as presented.

**Filtration Plant Report:**

Mrs. Spittler reported the filter plant project is nearly complete. They are waiting on the installation of the turbidimeters which is scheduled for Wednesday.

Mrs. Spittler reported the highway project is completed except for a little paving.

Councilman Darosh received a filter plant tour.

Mrs. Spittler also reported the dams are getting low.

**Treasurers Report:**

Nothing to report

**Presentation of Bills:**

With no questions, Mr. Allen Reber made a motion to approve the October's bills properly presented and signed. Mr. Kevin Reber seconded the motion.

**Solicitors Report:**

Attorney Evans is working with the Bond Council to include the filtration plan mixer in the bond funds for the filtration plant mixer. They should be able to.

**Engineers Report:**

Mr. Edward Butler made a motion to approve change order #1 for Doli Construction in the amount of \$22,000.00 for line relocation on Westwood St. Mr. Allen Reber seconded the motion. A roll call vote was taken and with all in favor, the motion was passed as presented.

Mr. Cuff explained even with this change, the overall project amount is still anticipated to come in less than the contract amount.

Mr. Edward Butler made a motion to approve application payment #1 to Doli Construction in the amount of \$514,746.10 for the Route 901 project. Mr. Kevin Wigoda seconded the motion. A roll call vote was taken and with all in favor, the motion was passed as presented.

Mr. Edward Butler made a motion to approve change order #3 for JP Enviromental for the filter media project to change the completion date from 9/24/20 to 10/5/20. Mr. Kevin Wigoda seconded the motion. A roll call vote was taken and with all in favor, the motion was passed as presented.

Mr. Edward Butler made a motion to approve application payment #4 (final payment) to JP Enviromental for the filter media project in the amount of \$39,203.00 for the Route 901 project. Mr. Kevin Wigoda seconded the motion. A roll call vote was taken and with all in favor, the motion was passed as presented.

Mr. Edward Butler made a motion to approve Requisition #11 of the 2019 project funds in the amount of \$594,818.17. Mr. Allen Reber seconded the motion. A roll call vote was taken and with all in favor, the motion passed as presented.

**Correspondence:**

Mrs. Spittler supplied each board member with Mr. Mennig's report from the Marnickas leak on Bunting St.

Mr. Kevin Wigoda made a motion to deny Mr. Marnickas's request for a credit from a water leak. Mr. Allen Reber seconded the motion. The motion passed as presented. A roll call vote was taken and with all in favor, the motion was passed as presented.

**Unfinished Business:**

Mrs. Spittler reported she and Meagan Paul, office manager, attended a Zoom meeting for new insurance rates. It is increasing by .7%. She also reported the Authority will be receiving \$19,700 rebate from the consortium.

**New Business:**

Mrs. Spittler reported they received the general liability and worker's compensation insurance quotes. Mr. James Kimmel made a motion to choose Selective at a cost of \$23,308 and Wesco at a cost of \$7,375. Mr. Kevin Wigoda seconded the motion. The motion passed as presented.

Robert E. Reedy & Sons was the only bid received for the heating oil. The bid is for the delivery of heating oil from October 20, 2020- October 30, 2021 with approximate usage of 9000 gallons. They offer automatic delivery at a discount of \$0.10 off the street price with a price cap of \$1.949 per gallon.

Mr. Edward Butler made a motion to accept and award Robert E. Reedy & Sons heating oil bid. Mr. James Kimmel seconded the motion. A roll call vote was taken and with all in favor, the motion was passed as presented. The motion was passed as presented.

Mrs. Spittler reported she completed performance evaluations on the two newest employees. She will re-evaluate in December.

With no further business to discuss, Mr. Kevin Wigoda made a motion to adjourn. Mr. Allen Reber seconded the motion. The motion was passed as presented.

Respectfully Submitted,

Jenn Hossler